

FEDERAL LIBRARY AND INFORMATION CENTER COMMITTEE

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Get the Most Value for Your Agency's Information Service Dollar *Ten Reasons to Use FEDLINK*

The Federal Library and Information Network (FEDLINK) serves federal libraries and information centers as their purchasing, training and resource-sharing consortium. As the business subsidiary of the Federal Library and Information Center Committee (FLICC) at the Library of Congress, FEDLINK supports FLICC's mission to foster excellence in federal library and information services through interagency cooperation. FLICC has been offering service and guidance to federal library and information centers since 1965, and remains the leader in the federal information service community.

Your agency deserves the best for its information service dollar. As a FEDLINK member, you tap into the expertise of federal librarians, contracting officers, financial managers, and customer service representatives — getting the best products and services at the best available prices. Here are some of the reasons to join FEDLINK today:

- 1. Acquire goods and services:** FEDLINK offers you an efficient and effective centralized procurement operation to reduce your workload at a time when agency staff and budgets are shrinking.
- 2. Ensure compliance with federal regulations:** FEDLINK operates under the Economy Act (31 U.S.C. §§1535 and 1536) in accordance with Library of Congress financial management regulations. These regulations implement generally accepted accounting principles and federal procedures required by statute, by the General Accounting Office, the Office of Management and Budget, and the Department of the Treasury. FEDLINK ensures your agency's contracts are in compliance with the FAR, DFAR, CICA, and GAO fiscal policies and procedures.
- 3. Solicit, evaluate, negotiate, and award contracts:** FEDLINK develops technical specifications and statements of work for cutting-edge electronic and print information services, conducts formal negotiated procurements, evaluates contractor proposals, and establishes basic ordering agreements with multiple vendors. FEDLINK can also compete your individual information services orders that exceed the small purchase threshold.

4. **Save administrative time and reduce contracting costs:** FEDLINK can save your time and your agency's budgets — as much as *\$21,000 on agency costs for purchases over \$100,000*. FEDLINK also reduces the burden on your agency's administrative staff by establishing a simplified, centralized, approved method for procuring information services and processing invoices. FEDLINK can manage your agency's invoices, meeting or exceeding prompt payment requirements through electronic funds transfers to all its domestic vendors.
5. **Compare commercial information services:** FEDLINK helps your agency select the combination of information providers suited to your agency's needs. The online FEDLINK Services Directory also links you directly to vendor information, products, services, and Web sites 24 hours a day/seven days a week.
6. **Get the best prices:** FEDLINK's group discounts can be *as high as 50 percent off* commercial rates. Instead of contracting independently for the same services, FEDLINK helps your agency get the best pricing available.
7. **Gather expert advice:** FEDLINK also offers a cadre of senior level librarians for consultation, support, and training so your agency information staff stay abreast of issues and developments in products, services, and information management issues.
8. **Anticipate changing needs:** FEDLINK lets you adjust your service funding levels as needed by amending interagency agreements throughout the fiscal year.
9. **Meet agency budget objectives:** With added service usage reports, current account balances, and daily online updates, FEDLINK helps your agency stretch its library service and materials budgets and anticipate purchasing needs.
10. **Get answers to questions promptly:** FEDLINK's staff members are ready to resolve your questions and make administering your interagency agreements and accounts easy, freeing your staff to focus on other vital agency services.

Call (202) 707-4900 and talk to our Member Services staff to learn how your agency can join with over 1,000 other federal libraries and information centers that save time and money through FEDLINK.

**For more information on FLICC/FEDLINK initiatives,
programs, contracting and member services,
visit our Web page at <http://lcweb.loc.gov/flicc>.**